Board Meeting Minutes
September 24, 2026
Pinedale, WY

Call to Order: Call to order – Chairman Steve Nelson called the meeting to order at noon. In attendance were board members Lora Hittle, Maureen Dempsey, and Adele Legerski, Library Director Michelle Humber, Assistant Director Judi Boyce, and Big Piney Branch Manager Tawnya Miller.

Approval of Minutes: August 27, 2026 – Lora moved to approve the minutes with a grammatical correction. Adele seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Old Business: None.

New Business:
a. Mill update – Michelle reported following up with County Attorney Clayton Melinkovich on the issue of how the mill overages are handled. His comment was that the library and other mill-funded boards should receive the full mill amount. The board agreed to move forward from 2021 and not request the full back payments due as long as the county is willing to allow credit for the remainder of the overage if the budget is short in the future.

Director's Report:
a. Overview – Michelle reported that both libraries are very busy. The Pinedale Library will be hiring for a part-time evening position soon, replacing an employee who is leaving. Michelle is excited for the upcoming Fall Festival in Big Piney.
b. Pinedale programming – Fall programming is beginning again.

Big Piney Report:
a. Overview – Tawnya reported that there have been a lot of patrons coming in for tech assistance following a change to the local bank. The Big Piney library has also had a roof leak that county maintenance is working to fix.
b. Big Piney Centennial Celebration – 54 vendors are signed up for the festival. Tawnya is capping participation at 55 due to space constraints. She has prepared a detailed schedule and is ready to go. The event is on Saturday, October 3, beginning at 10.
c. Big Piney Programming – Programs will resume after the Fall Festival.

Budget Review: Budget does not include payroll.

Motion to Approve Checks: Adele moved to approve the checks. Maureen seconded. Motion passed.

Set Date and Time of Next Meeting: The next meeting will be held Thursday, October 29, at noon in Big Piney.

Meeting Adjourned: Maureen moved to adjourn. Adele seconded. Motion passed, and the meeting adjourned at 12:23 pm.

Foundation Meeting Minutes
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Pinedale, WY

Call to Order: Chairman Steve Nelson called the meeting to order at 12:24 pm. In attendance were board members Lora Hittle, Maureen Dempsey, and Adele Legerski, Library Director Michelle Humber, Assistant Director Judi Boyce, and Big Piney Branch Manager Tawnya Miller.

Approval of Minutes: August 27, 2026 – Lora noted a couple of changes to clarify the intent of the minutes. Adele moved to approve the minutes with corrections. Lora seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Approve Foundation Expenses: Adele moved to approve the expenses. Maureen seconded. Motion passed.

Old Business: None.

New Business:

a. Annual Motion

1. Authorize staff training lunch payment (Pinedale lunch per diem) – Lora moved to approve the lunch payment at the Pinedale per diem rate for a future staff training. Maureen seconded. Motion passed.

b. Scholarship discussion – The board discussed what they wanted to offer for future high school scholarships. After discussion, Lora moved to approve a total of 4 scholarships (2 for Big Piney students, and 2 for Pinedale students) in the amount of $750 each. Motion passed.

i. Number of scholarships
ii. Amount of scholarships
iii. Judging criteria – The board discussed whether to create a rubric to judge scholarship applications. They decided to reword the application guidelines, removing the question about books because libraries are about more than books. They preferred the question regarding how libraries have impacted the student's life, specifically asking, "How have libraries made an impact on your life. Please give specific examples." They hope this wording will encourage original essays and be less susceptible to AI created entries. The scholarship money is currently awarded for the second semester. After discussion, the board decided to leave it on the second semester.

c. Education assistance request form and criteria – Steve noted that the employee education assistance request form has been updated to add a line for an approval signature from the board. Adele moved to approve adding a signature line on the form. Maureen seconded. Motion passed. Michelle asked the board whether they would be interested in allowing part-time employees to apply for education assistance as well. Currently, full-time employees are able to apply for assistance after being employed for 12 months. Michelle recommended a 24-month time period for part-time staff as that would be roughly equivalent to the amount of hours full time employees serve prior to eligibility. She also suggested increasing the annual amount of funding available to $2k per semester per employee. Steve directed Michelle to create a draft of the policy including these suggestions for potential approval at next month's meeting.

d. Prop 1 – Steve explained the proposed legislation and the board discussed whether to donate money to WLA for an education campaign on the effects of Prop 1. No motion was made.

Foundation Meeting Minutes

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Account Overview: Michelle noted that the account is at an all-time high.

Motion to Approve Checks: Maureen moved to approve the checks. Adele seconded. Motion passed.

Set Date and Time of Next Meeting: The next meeting will be on Thursday, October 29, in Big Piney immediately following the Library Board Meeting.

Adjourn Meeting: Lora moved to adjourn. Maureen seconded. Motion passed and the meeting adjourned at 1:32 pm.