Board Meeting Minutes
July 30, 2026
Pinedale, WY

Call to Order: Chairman Steve Nelson called the meeting to order at 12:30 pm. In attendance were board members Maureen Dempsey, Adele Legerski, Lora Hittle and Debi Morley, Library Director Michelle Humber, Assistant Director Judi Boyce, and Big Piney Branch Manager Tawnya Miller.

Approval of Minutes: June 25, 2026 – Debi moved to approve the minutes and Maureen seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Old Business:
a. FY2027 Budget approved – Michelle reported that the commissioners officially approved the budget.

New Business:
a. Welcome 2026-2027 Board members – Steve welcomed board members back.
b. Elect new officers – Debi moved to keep the officers the same as they have been. Maureen seconded. Motion passed. The officers are as follows: Steve Nelson – chair, Lora Hittle – treasurer, Adele Legerski – secretary.
c. Board meeting schedule – Adele moved to keep the final Thursday of the month at noon as the regular board meeting schedule, alternating between the Pinedale Library and Big Piney Library each month. Maureen seconded. Motion passed.
d. Annual Motions – Lora moved to approve the nine items below. Debi seconded. Motion passed.
1. Pay utilities (electricity, gas, telephone, internet, water/sewer, trash service) before presentation
2. Authorize director to sign utility checks
3. Authorize director to use ACH payment as needed
4. Authorize director to perform all functions related to payroll
5. Authorize director to pay company liabilities (retirement, HSA, and health insurance) and employee liabilities (HSA, health insurance, and deferred retirement) in conjunction with payroll
6. Authorize approval of two checks per month up to $1500 each to be signed by the Treasurer and presented at the next board meeting
7. Board meeting minutes will require only one signature of an officer of the board.
8. Designate official depository – First Bank, WGIF
9. Designate official newspaper – Pinedale Roundup

e. Increase federal mileage rate from 0.725 to 0.76 – Lora moved to increase the mileage reimbursement rate to match the Federal rate of $ .76/mile. Adele seconded. Motion passed.

Director's Report:
a. Overview – Michelle praised staff for a great summer reading season. We had 479 kids signed up for summer reading, not including YA and adults.
b. End of year statistics – Fiscal year stats were better this year all around on circulation and visitors. System-wide circulation is up 2% overall.
c. Pinedale programming – Michelle noted that the summer music series has been really good this summer, and that there has been good participation in book clubs, D&D, and the Watercolor

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Director's Report (cont.):
workshop series. Michelle shared about a new community discussion program called Get out and Talk. She also gave a shout out to the interns working with each library, noting that their assistance was essential to the success of the summer reading programs.
d. Deposit structure – Michelle explained the structure and thanked the board for signing.
e. Overage and loan payment – Michelle explained how the county is handling shortfalls and overages of the Library's Mill.
f. Candidate Forums – The Library system is cohosting two forums prior to this year's primary election. The forum on August 4 in Marbleton will be for Sheriff candidates. And the August 6 forum in the Lovatt Room is for county commissioner candidates. Both forums will be streamed and there will be an email address at the bottom of the page for people to send in questions. In person attendees will be able to submit questions during the event.
g. WLA, September 30–Oct 2 – in Cheyenne. Lora expressed interest in attending the conference.
h. H.R.7661 and S.4925 – Michelle shared the status of these Federal bills, noting that Representative Hageman is a sponsor of the house bill.
i. Big Piney Library 100 Year Celebration – Michelle and Tawnya are working on arrangements to commemorate the occasion during the Fall Festival on October 3.

Big Piney Report:
a. Overview – Tawnya reported that Big Piney's summer reading was great, especially praising Faith and Sarah for their unprecedented adult summer reading programs and numbers, with 125 people signed up.
b. Big Piney Programming – Tawnya is working on a celebration of 100 years during Fall Festival, planning to hire a band, and create some items to give out during the event. She's hoping to have 50 vendors this year.

Budget Review:
Payroll is not included in this budget.

Motion to Approve Checks:
Maureen moved to approve the checks. Debi seconded. Motion passed.

Set Date and Time of Next Meeting:
The next meeting will be on Thursday, August 27, at noon in Big Piney.

Meeting Adjourned:
Debi moved to adjourn, Maureen seconded and the meeting adjourned at 1:08 pm.

Respectfully submitted,
Adele Legerski
Board Secretary

Foundation Meeting Minutes
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Pinedale, WY

Call to Order: Chairman Steve Nelson called the meeting to order at 1:09 pm. In attendance were board members Maureen Dempsey, Adele Legerski, Lora Hittle and Debi Morley, Library Director Michelle Humber, Assistant Director Judi Boyce, and Big Piney Branch Manager Tawnya Miller.

Approval of Minutes: June 25, 2026 – Debi moved to approve the minutes. Maureen seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Approve Foundation Expenses: Debi moved to approve the expenses. Adele seconded. Motion passed.

Old Business: None.

New Business:
a. Welcome 2026-2027 Foundation Board members – Steve thanked everyone for serving.
b. Appoint new officers – Debi moved to approve the same officers for the Foundation board. Adele seconded. Motion passed.
c. Foundation Board Meeting schedule – Foundation meetings will be immediately following regular board meetings, which are scheduled for the final Thursday of each month, alternating between Pinedale and Big Piney.
d. Annual Motions – Lora moved to approve the nine items below. Maureen seconded. Motion passed.

1. Authorize director to use ACH payment as needed
2. Authorize approval of two checks per month up to $1500 each to be signed by the Treasurer and presented at the next board meeting
3. Authorize alcohol purchase for Not Your Mother's Book Club (up to $400)
4. Authorize Christmas decorations purchases (up to $400, $200 per library)
5. Authorize VITA appreciation basket purchases (up to $100)
6. Authorize Commissioners' Luncheon payment (Pinedale lunch per diem)
7. Authorize Daphne Platts Memorial Scholarships
8. Authorize summer flowers purchases (up to $1000, $500 per library)
9. Authorize snacks purchases (up to $3600, $1200 Big Piney, $2400 Pinedale)

e. Book Sale – Michelle reported that $5583 was raised during the Rendezvous Book Sale, with the highest number of attendees. She encouraged Foundation members to volunteer during the sale next year.
f. Foundation request - $3000 for the Big Piney Library 100-year celebration. Debi moved to approve the request. Maureen seconded. Motion passed.
g. Chair and blinds update – The reupholstered chairs are back, and Michelle encouraged board members to take a look at them. She noted the excellent workmanship and timely service. Blinds have been ordered and will be installed soon. She noted that it might be necessary to close the

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Director's Report (cont.):
Pinedale Library during the installation and keep everyone safe since a lift will be involved and furniture will need to be moved.
h. Sally Swift Memorial Garden update – Michelle reported that the flowers look good and a container was added to hold the garden hose. She is working with the family to create a plaque that can be posted on the wall.
i. Foundation 23, September 19 – Michelle reminded the board that Foundation members will need to volunteer during the event. Adele expressed interested in volunteering again.

Account Overview:
The account is down this month, matching the overall stock market.

Motion to Approve Checks:
Debi moved to approve the checks. Lora seconded. Motion passed.

Set Date and Time of Next Meeting:
The next meeting will be Thursday, August 27, in Big Piney immediately following the Library Board meeting.

Meeting Adjourned:
Adele moved to adjourn and Maureen seconded. The meeting adjourned at 1:32 pm.

Respectfully submitted,
Adele Legerski
Foundation Board Secretary