Board Meeting Minutes
March 30, 2026
Pinedale, WY

Call to Order: Chairman Steve Nelson called the meeting to order at 12:02 pm. In attendance were Library Board members Lora Hittle and Maureen Dempsey, Library Director Michelle Humber, and Assistant Director Judi Boyce. Board member Debi Morley attended virtually.

Approval of Minutes: February 26, 2026 – Maureen moved to approve the minutes. Lora seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Old Business: None.

New Business:
a. Social Media Policy – Michelle presented a draft of a new policy addressing social media for a first read. Library policies are passed in two reads. The draft will be published on the library website, allowing public comments prior to second read. Lora moved to approve the policy on first read. Maureen seconded. Motion passed.

Director's Report:
a. Overview – Pinedale circulation and visitor stats are up. Program numbers are great in both locations. Michelle, Judi, and Tawnya are doing drug screening training. Michelle reported that she had an opportunity to speak to the Sublette County Republican Party at their recent convention. She was able to share information and answer questions about book-banning legislation, and reported that she was encouraged by the support. Michelle is leaving for Hawaii on Wednesday, April 1, and will be back April 12. Please contact Judi if anything is needed.
b. Pinedale programming – Programming is thriving at both libraries. Amanda is developing standards for local author events in order to ensure expectations are handled consistently.
c. Legislative session update – Michelle noted that HB10 died. There is an expectation that the topic may return in the next session. The WLA legislative committee is tracking legislation for any potential interim topics that may be applicable to libraries.
d. Law for Librarians – The training will follow the Commissioners' Luncheon on May 19. Conrrado Saldivar will present.
e. Commissioners' Luncheon – The Commissioners' Luncheon will be held May 19 at noon.
f. Bond for Treasurer – Michelle noted that she will be added on the upcoming bond at a lower amount than the Treasurer. The bond also covers the position of Treasurer, not a specific person, and that amount will be higher to account for bill amounts.
g. FY2027 Budget – A letter from the commissioners detailing what to expect in the upcoming budget season is expected to arrive the first week of April while Michelle is gone. Michelle has asked Ceca to open that letter and report to her since she will be on vacation during that time.

Big Piney Report:
a. Overview – Tawnya was unable to attend the meeting. Michelle shared her report and noted that things are going well with the recent staffing changes.

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b. Big Piney programming – Big Piney program numbers attendance is excellent, and it's clear that the library is a community hub.

Budget Review:
Budget Review – Michelle noted that the overview report includes payroll, but not checks.

Motion to Approve Checks:
Motion to approve checks – Michelle requested that the Western Fire check not be signed, as the county has switched the library to a different company and is covering that expense. Ceca will void the check. Maureen moved to approve the checks, excluding the Western Fire check. Debi seconded. Motion passed.

Set Date and Time of Next Meeting:
Confirm date and time of April and May 2026 meetings – The April meeting is scheduled for Thursday, April 30, 2026, in Big Piney at noon. The May meeting will be on Friday, May 29, at noon in Pinedale.

Meeting Adjourned:
Adjourn meeting – Lora moved to adjourn. Maureen seconded. Motion passed, and the meeting adjourned at 12:35 pm.

Respectfully submitted by
Adele Legerski

Foundation Meeting Minutes
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Call to Order: Chairman Steve Nelson called the meeting to order at 12:36 pm. In attendance were Library Board members Lora Hittle and Maureen Dempsey, Library Director Michelle Humber, and Assistant Director Judi Boyce. Board member Debi Morley attended virtually.

Approval of Minutes: February 26, 2026 – Maureen moved to approve the minutes. Lora seconded. Motion passed.

Additions to the Agenda: None.

Public Comments: None.

Approve Foundation Expenses: Lora moved to approve the expenses. Maureen seconded. Motion passed.

Old Business:
a. 2026 Daphne Platts Memorial Scholarship Pinedale applicants – A recipient was selected for the Pinedale scholarship. Maureen suggested increasing the scholarship amount for next year. Steve requested that the topic be placed on a future agenda where the board can review the price and qualifying criteria.

New Business:
a. 2026 Daphne Platts Memorial Scholarship Big Piney applicants – The Big Piney scholarship recipient will be selected next month.
b. Foundation requests – Michelle requested that items ii, iii, and iv be funded annually in perpetuity without a separate request since these are items the Foundation pays for each year. Steve suggested creating a consent agenda list for items that are funded annually, and adding that to the July agenda each year instead.
   i. Lodging and food for Law for Librarian training – Lora moved to approve $288 for the Law for Librarians' training. Maureen seconded. Motion passed.
   ii. Commissioners' Luncheon – Lora moved to approve the Commissioners' Luncheon expenses for up to $26 per person (Pinedale per diem rate). Maureen seconded. Motion passed.
   iii. National Library Week – Lora moved to approve up to $100 per library for flowers in recognition of National Library Week. Maureen seconded. Motion passed.
   iv. VITA appreciation basket – Lora moved to approve up to $100 for the appreciation basket for VITA. Maureen seconded. Motion passed.
c. Pinedale Library Chairs – Michelle noted that the two leather chairs near the fireplace at the Pinedale library need to be reupholstered. She reached out to a couple of places for quotes. She will write a foundation request.
d. Kaiser – Michelle asked the board if they would like her to schedule a time for fund representative Todd Bishop of Geneos Wealth Management to attend virtually to answer questions. The board agreed that it is not needed at this time.
e. Legislative Committee appreciation – There is a fundraising effort underway to provide gifts for legislative committee members who were highly involved in the legislative session because of the amount of time and effort they spent on the task. Michelle asked if the board would be interested in contributing. Maureen moved to send $300 to the fund. Lora seconded. The motion passed. The

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check will be made out to Abigail Beaver and mailed to her personal address, as she is handling this separately from her library position.
f. Library photos – Lily would like to have updated pictures for the website and requested that Gretchen Yost be asked to take new ones. The board agreed. Michelle will write a Foundation request.

Account Overview: February's balance was another new high, but the board anticipates a drop in the next statement.

Motion to Approve Checks: Maureen moved, and Debi seconded to approve the checks. Motion passed.

Set Date and Time of Next Meeting:
The April meeting is scheduled for Thursday, April 30, 2026, in Big Piney immediately following the Library Board meeting. The May meeting will be on Friday, May 29, in Pinedale, immediately following the Library Board meeting.

Meeting Adjourned:
Lora moved, and Maureen seconded to adjourn the meeting. Motion passed, and the meeting adjourned at 1:21 pm.

Respectfully submitted,
Adele Legerski, Board Secretary