

Sublette County Library Board Agenda
November 29, 2022
Pinedale, WY

Call to Order: 12:05 pm

Approval of Minutes: October 26, 2022 – motion by Steve, second Debi. Motion passed.

Additions to the Agenda: None

Public Comments: None

Old Business:

- a. BP Building – The Certificate of Occupancy was given at the end of October. Andre stopped by today with a progress report. The roof is nearly finished. Steve noted that the community room door is being worked on as well. BP staff is working hard to get everything back in the building.
- b. Board report at BCC Meeting – Rachel and Lora presented. Rachel said the presentation went well. The commissioners seemed interested in the grand opening. The commissioners didn't seem to have any concerns.
- c. Parental Choice – The library has implemented the change that the board approved. Michelle noted that existing notes on cards are being honored, but no new notes for limiting checkouts are being added. Parents signing up for new cards are being told their kids have access to everything.

New Business:

- a. Switching to Aspen (catalog) – Michelle detailed the advantages of Aspen over our current library card catalog and reported that staff have been trained on the new system through a webinar. The change will occur soon, as the old system (Enterprise) is being phased out, and losing features.
- b. Switching to LocalHop (reservation software) – We are working on shifting our room reservation software to LocalHop. They provide better customer service, better functionality, and are more intuitive. Big Piney will have room reservation capabilities through this system as well.
- c. Coronavirus Capital Projects Fund – Wyoming is getting a lot of money designated for libraries. State Librarian Jamie Markus recommended getting a shovel-ready project ready to submit. The project has several stipulations related to work, education, and health monitoring. Michelle noted that she and Judi are working on a proposal to add three or four study rooms that are soundproofed, and would be suitable for telehealth, as well as providing a designated space for WL2B equipment to be used.

Director's Report:

- a. Directors' Retreat – Michelle estimated that 90% of the retreat was about what to do if your library gets challenged. This is a first amendment issue. There is court precedent to back up the stand we take in protecting the right for people to access the materials they want. There is an attempt to get the protections for librarians and teachers repealed. We've done all we can to prepare. If it happens, we'll deal with it, but Michelle is hopeful that we can avoid it since we are a smaller, supportive community.



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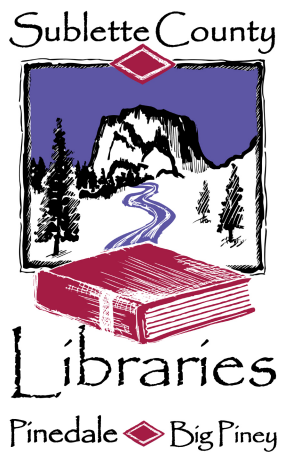
Big Piney Library
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www.sublettecountylibrary.org

- b. Wyoming Library to Business (WL2B)
- c. Pinedale Programming – Michelle noted that all of our programming is going well with the exception of our preschool storytime, which continues to have low numbers. In order to adjust to the situation, the Baby and Me and the preschool storytime are being combined, as most of those attending are babies or toddlers. Afterschool programming numbers are seeing great attendance, and we may add an additional program to meet the demand. Jenn has reached out to Tamarah Currah, the early childhood liaison, and will be doing a yoga storytime at Tamarah's program in order to promote our storytime programs.
- d. Snowmen at the Library on December 10 – Our annual kids' holiday craft extravaganza will be returning this year, following a two-year hiatus due to Covid. Instead of having the event after the parade, this year our program will be in the afternoon. The Chamber of Commerce has moved the tree lighting to after the parade this year, and businesses have requested a push for more shopping in the daytime hours. To support this, our event will be from 2:30 - 5:30 pm, which should allow time for people to drop in when it's convenient for them. We're hoping this will help keep the number of people in the Lovatt Room at once to a reasonable amount, as in the past we've seen a huge rush which put us way above the room capacity. Because this is a significant change, we're heavily advertising, including sending flyers home with all the elementary students.
- e. Story Stroll is in – The first book has been installed in the Story Stroll and it is ready to enjoy.
- f. No library Christmas staff party – Michelle noted that with the grand opening of the Big Piney Library, and an invitation to the county employee Christmas party, the staff decided they would rather not have a Christmas party. A training day is planned for Spring, so skipping a Christmas party will allow those funds to be used to make that day a little more special.

Big Piney Report:

Tawnya reported that the two new hires, Kate and Sarah, have been amazing, and are catching on quickly. They got the certificate of occupancy for the library on the 28th of October and have been hard at work moving everything back in. Maintenance has been helpful, installing magazine racks, two changing stations, and the art hanging system in the community room. Computer desks and upstairs desks are assembled, the elk mount is up, and the front desk has been installed. The movers will be returning for two more days this week and two more in December to help finish installing shelving. Great progress has been made both in moving materials out of storage, and preparing to move items from the rec center location. Most of the children's shelving is installed and in place, but adult side still needs a lot of work to get everything assembled. On December 20th and 27th, the Pinedale staff will come to help shelve.

Tawnya thinks they likely have too many books for the shelves. They will weed after the party. The last class visits were last week. They won't come back until after the grand opening. All programming is stopped at this point so they can get the moving done. Plans for the party are in place including food, which will include among other things, charcuterie boards, free champagne, a cash bar, a Very Hungry Caterpillar cake in the Children's section, giant subs in the teen area, and adult hot chocolate by the fireplace. Live music will be provided by Michelle's parents and Talli and Casey Manning.



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Budget Review: The accounts are looking good at this point.

Motion to Approve Checks: Debi moved, Steve seconded. Motion passed.

Date and Time of Next Meeting: Dec. 22nd at noon in Pinedale.

Adjourned at 1:02 pm

Respectfully submitted by Judi Boyce, Assistant Director

Maureen Dempsey, Secretary