



Sublette County Library Board Minutes
March 23, 2017
Big Piney, WY

The Sublette County Board met Thursday, March 23, 2017 at the Big Piney Library. Board members present were: Rachel Weksler, Patty Racich and Nancy Espenscheid. Library staff present were Sid Stanfill, Sukey Hohl, and Doug Loughry.

Patty called the meeting to order at 4:05pm.

Doug Loughry, the new Manager of the Big Piney Library was introduced.

Minutes – Nancy moved to accept the minutes from February 28, 2017. Rachel seconded. Motion carried.

Additions to the Agenda – None

Public Comments – None

Old Business

- a. Policy Manual Project – Sukey presented draft and mentioned that some items that are not policy were not included. The revisions to date can be seen in Dropbox.
- b. 2018 Budget – Because of personnel cuts (a full-time position in Pinedale and one in Big Piney) substantial savings will realized due to the reduction in salaries and benefits.
 1. Michelle Humber will be taking over the children's position in Pinedale.
 2. Continuing Education and Transportation is increased by \$9,000 in hopes of sending staff to the PLA Conference in 2018.
 3. The overall budget is approximately 5% less than FY 2017.

New Business

- a. 2017 Budget projections and year end spending
 1. We are currently on-track to save quite a bit from the FY 2017 budget due to the vacant positions during the year.
 2. The savings can be used this fiscal year, carried over for specified projects next year or applied to the 2018 budget.
 3. A list of proposed year-end expenditures will be prepared for the next board meeting.
- b. Sid reviewed the hiring process with the board.
- c. Upcoming board vacancies – Theresa and Eliza will not be continuing on the board after June 30. Rachel's term is ending and she is planning to request she be renewed. The commissioners will be notified so they can appoint two new members, one from the southern part of the county and one at-large.
- d. Transfer FY2016 carryover funds to the FY2017 budget – Nancy moved that a public notice be posted so that a vote to move carryover funds of \$21,864.00 into the 2017 budget can be held at the next board meeting. Rachel seconded. The motion passed.



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e. IMLS funding – Sid explained that funding for the Institute of Museum and Library Services might be cut in the next federal budget. The loss of these funds will impact every library in Wyoming due the way the Wyoming State Library uses the funds to support the WYLD Consortium

Directors Report – Sid explained how the programming and materials budgets are divided between Pinedale and Big Piney.

Motion to Approve Checks – Rachel moved to approve the expenses as presented. Nancy seconded. Motion carried.

Date and Time of Next Meeting – The next library board meeting will be held on Wednesday, April 26, 2017 in Pinedale at 4pm.

Meeting Adjourned at 5:10pm

Respectfully submitted by:

Theresa Bermingham, Secretary