



Sublette County Library Board Minutes  
June 28, 2018  
Pinedale, Wyoming

The Sublette County Library Board met Thursday, June 28, 2018 at the Pinedale Library. Board members present were: Patti Racich (via phone), Nancy Espensheid (via phone,) Bobbi Wade, Rachel Weksler, and Carolyn Elliott. Library staff present were Director Sukey Hohl and Big Piney Branch Manager Doug Loughry.

Bobbi Wade called the meeting to order at 4:09 pm.

Minutes – Carolyn made a motion to accept the minutes from the May 22, 2018 meeting. Bobbi seconded. Motion carried.

Additions to the Agenda – none.

Public comments – none.

Old Business:

End of Fiscal Year 2018: All monies have been received from the County, but was later this year than usual. There is some carryover money from 2018, it will be mainly used to update AV equipment.

New Business:

Personnel Policy Change: Time cards to be implemented; personal hours will be earned by part time personnel to make up for loss of paid time due to sickness, holidays, or time off at the rate of five (5) hours per month. Bobbi made Motion to approve policy additions to the Policy Manual. Carolyn seconded. Motion carried.

Director's Report:

- a. Hiring Update: For the part-time library assistant at the Pinedale Library, Donna Lavin was hired, and Jenn Burton was hired for the Administrative Assistant position.
- b. WYLD Annual Report: a lot happening in the library community, change of pace picking up with software and services, hearing a lot about cuts.
- c. Lower trash, power bills: \$569 dollars less each month for power and \$136 dollars less each month for trash. Have been paying to lease phones at the Big Piney Library each month, are in the process of fixing that issue.
- d. New Spanish pages are on both websites: very exciting, adding the most important information!
- e. Library background: Sukey described the procedures the library uses when hiring.

Big Piney Report:

There are a lot of participants in summer reading program, lots of teens which is great, Genevieve is really good at marketing library events on social media. Sublette County logo with Big Piney on it so people understand the library there is part of the Sublette County Library System. Circulating a lot of DVDS because can check out 10 at a time. Little Library at County Fair the entire fair schedule, library planning on doing events during fair week.

Pinedale Library  
P.O. Box 489  
155 S. Tyler  
Pinedale, WY 82471  
(307) 367-4114  
FAX (307) 367-6722

Big Piney Library  
P.O. Box 768  
Big Piney, WY 83113  
(307) 276-3515  
FAX (307) 276-3516  
www.sublettecountylibrary.org

Sublette County



Libraries

Pinedale ♦ Big Piney

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Motion to approve checks – Carolyn made motion to approve the checks.  
Bobbi seconded. Motion carried.

Date and time of next meeting – The next Library Board meeting will be held  
Thursday, July 26, 2018 at the Big Piney Library at 4:00 p.m.

Motion to Adjourn – Carolyn moved, Bobbi seconded, motion carried. Meeting  
adjourned at 4:54 p.m.

Respectfully submitted by:

Rachel Weksler, Secretary