



Pinedale Library  
P.O. Box 489  
155 S. Tyler  
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Big Piney Library  
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www.sublettecountylibrary.org

Sublette County Library Board Minutes  
January 23, 2019  
Big Piney, Wyoming

The Sublette County Library Board met Wednesday, January 23, 2019 at the Big Piney Library. Board members present were Patty Racich, Carolyn Elliot, Bobbi Wade and Nancy Espenscheid. Library staff present were Director Sukey Hohl and Big Piney Branch Director, Doug Loughry. Patty Racich called the meeting to order at 4:00 pm.

Minutes – Bobbi made a motion to accept the minutes from the December 2018 meeting. Carolyn seconded. Motion passed.

Additions to the Agenda – Bobbi made a request to add a discussion of the Big Piney Library’s heating and cooling systems to the agenda. A discussion followed regarding specific problems with those systems and also the sewer. The sewer problem has caused the Library to be closed occasionally due to sewer gas coming back into the building. Various solutions were discussed for both problems. Doug will follow up and report back. Doug was asked to make a list of significant functional problems with the library building so we can discuss potential corrections.

Public Comments – None

Old Business – Sukey would like to revisit the policy manual revision. Board members are asked to read the manual online with noted revisions. She will be sure the staff is apprised of the changes before we actually vote.

New Business:

- a. Open position: Youth Services Specialist position. Sukey will reconfigure job description and begin advertising in February.
- b. Holidays: Bobbi moved to approve the 2019 holidays as presented. Carolyn seconded. Motion carried.

Directors Report:

- a. Budget process: Sukey is working on budget and is hopeful that we will at least maintain the status quo.
- b. Performance Review: Board members did not express the need for a formal performance review for the Director. Sukey will present a self-review including her goals and achievements.
- c. Complaints about computer games: A discussion followed regarding the amount of time kids are spending playing games while at the library. No official action is recommended but managers at both libraries recognize it is an issue that will require continued monitoring.
- d. The next Community Collaboration Project will be Wyoming Women: Then and Now in the month of April. Both Libraries will be presenting multiple programs and activities.
- e. Coming events include Dinner for Volunteers and the Legislative Reception in Cheyenne on February 7. Sukey will be going to these.

Sublette County



Libraries

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Big Piney Director's Report – Doug's report included the upcoming Community Project, which Tawnya is working on; Genevieve's ongoing work in Teen Programming; Erin's success with the Book Club; and staff development activities.

Checks and Vouchers – Carolyn made a motion to accept the checks and vouchers. Nancy seconded. Motion carried.

Date and Time of the Next Meeting – The next meeting will be on Wednesday, February 27 at the Pinedale Library at 4:00 pm.

Motion to Adjourn – Bobbi made a motion to adjourn. Carolyn seconded. Motion carried. Meeting was adjourned at 5:15.

Respectfully Submitted,

Nancy Espenscheid